

**A.G. & S.G. SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE
(AUTONOMOUS), VUYYURU - 521 165**

(An Autonomous College in the Jurisdiction of Krishna University, Machilipatnam)

Office of the Controller of Examinations



Annual Report

2018 - 2019

**Annual Report of Controller of Examinations
Academic Year (2018-2019)**



**Principal
Adusumilli Gopalakrishnaiah & Sugarcane Growers
Siddhartha Degree College of Arts & Science,
Vuyyuru-521 165, Krishna District,**

A.G. & S.G. Siddhartha Degree College of Arts and Science, Vuyyuru.
(An Autonomous College in the jurisdiction of Krishna University, Machilipatnam)

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1. Introduction

The Office of the Controller of Examinations was established in accordance to the UGC Regulations for Autonomous Institutions in the year 2012 after the college was conferred the autonomy status. The institution is also affiliated to the Krishna University and adheres to the norms prescribed by the University relating to Choice Based Credit System, (CBCS), the computation of Grade Point Average, (GPA), Cumulative Grade Point Average, (CGPA), and the ten point Grading Scale. The CBCS was adopted in 2015 since autonomy. The Degree is awarded by the Krishna University on completion of the academic programme.

The 'autonomous' status grants the Institution a considerable degree of flexibility with regard to the introduction of new courses, Value added courses, Diploma courses, revision of existing courses through enrichment of the curriculum, methodology of evaluation which are exercised after being approved by the Board of Studies and the Academic council.

Conduct of Board of Studies, Academic Council, Finance Committee and Governing Body Meetings:

Each department constitutes the Board of Studies as per the UGC regulations for Autonomous Institutions. Regular Meetings of the Academic Council, Finance Committee and Governing Body are held every year.

MISSION:

To ensure quality sustenance in the evaluation process imbibing the principles of transparency, validity, accountability, timeliness, efficiency and effectiveness contributing to the attainment of the mission and vision of the College.

The key functions of the COE office covers the following areas.

a. Examinations: After the Board of Studies and Academic Council meetings, the list of courses along with the syllabus is forwarded to the departments. Course codes are framed for new courses for the preparation of the subject matter. Communications are sent to the External examiners for Question paper setting. Time-table for examinations are communicated and condonation list, Hall-tickets, Attendance sheets and all other examination related documents are generated through SPSR Software. Valuation and Examination Passing procedure is also planned.

b. Data Entry: The COE staffs maintain the soft copies of student data, right from entry level until completion of the course. They compile, verify and maintain the student data programme wise for each year. The relevant data of the outgoing batches is forwarded to the Krishna University as a Hard copy. The graduate list and the Rank list for UG and PG is prepared by the COE office every year. The Provisional Certificate is issued by the Krishna University The Degree Certificates are verified and collected from Krishna University to be issued to candidates. This office works along with an external partnering software agency, (SPRS 2013), for all software applications and automation.



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c. Record Maintenance and Verification: Student academic records since 2012 are maintained in the form of hard bound registers. Applications relating to student verification are attended to by the COE staff by physically verifying the student data with the records. Transcripts are issued to students for their higher education abroad after proper verification of the student's records.

d. Finance Section: Proper records are maintained for the Honorarium and remuneration paid for all examination related services.

e. Student Grievance and Enquiry Section: Students not satisfied with their examination score can apply for revaluation within a period of 10 days from the date of declaration of results. Current and previous batch students submit their request/application/queries at the COE office which would be addressed by the COE office within a reasonable time.

f. Storage and Disposal: Answer scripts of students are preserved for three years and later disposed to UPS (Universal Print Systems) along with other used papers under Wellbeing Out of Waste (WOW), a National Recycling initiative taking into account eco-friendly practices.

The college offers 10 UG and 3 PG academic programmes. The prime responsibility of planning and conducting both Continuous Internal Assessment and End Semester Examinations for all UG and PG academic programmes is executed by the COE office in a centralised, systematic and transparent manner. Examinations are planned as per the academic calendar released in the beginning of the academic year. The COE reports to Principal and is assisted by the Additional Controller of Examinations and Support staff. The COE office is fully automated and is provided with the necessary infrastructure for its effective functioning.

The COE prepares the schedule of Examinations which are communicated to the Heads of the Department and students through Institutional email ids, whats app groups and website. The annual report provides a comprehensive overview of the activities of the COE office.

2. Initiative Drive:

More changes have occurred around new guidelines relating to conducting examinations based on UGC Academic reforms in Higher Education Institutions, Outcome based education and Bloom's Taxonomy was implemented. The Departments framed their programme outcomes and course outcomes in tandem with the Institutional outcomes and the same are approved in the respective Board of Studies meeting. The Internal Quality Assurance Cell (IQAC) organised orientation programmes for faculty members to measure the PO's / CO's. Internal valuation and end semester examinations are structured around the attainment of the PO / CO.



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3. Dates for Payment of Examination Fees

Particulars	Odd Semester	Even Semester
UG	SEM I : 06.09.2018 to 26.09.2018 SEM III : 07.09.2018 to 26.09.2018 SEM V : 10.09.2018 to 26.09.2018	SEM II : 04.02.2019 to 28.02.2019 SEM IV : 06.02.2019 to 28.02.2019 SEM VI : 08.02.2019 to 28.02.2019

4. Date of Assessments

Continuous Internal Assessment

Particulars	Odd Semester	Even Semester
UG MID-I	SEM I : 26.07.2018 to 28.07.2018 SEM III : 26.07.2018 to 28.07.2018 SEM V : 26.07.2018 to 28.07.2018	SEM II : 13.12.2018 to 18.12.2018 SEM IV : 13.12.2018 to 14.12.2018 SEM VI : 13.12.2018 to 18.12.2018
UG MID-II	SEM I : 18.09.2018 to 20.09.2018 SEM III : 18.09.2018 to 20.09.2018 SEM V : 18.09.2018 to 20.09.2018	SEM II : 11.02.2019 to 13.02.2019 SEM IV : 11.02.2019 to 12.02.2019 SEM VI : 11.02.2019 to 13.02.2019


End Semester Examinations

Theory Exams

Particulars	Odd Semester	Even Semester
UG	SEM I : 31.10.2018 to 09.11.2018 SEM III : 22.10.2018 to 30.10.2018 SEM V : 22.10.2018 to 29.10.2018	SEM II : 01.04.2019 to 24.04.2019 SEM IV : 21.03.2019 to 30.03.2019 SEM VI : 21.03.2019 to 29.03.2019

Practical Exams

Particulars	Odd Semester	Even Semester
UG	SEM I : 22.10.2018 to 26.10.2018 SEM III : 11.10.2018 to 14.10.2018 SEM V : 11.10.2018 to 16.10.2018	SEM II : 23.03.2019 to 27.03.2019 SEM IV : 14.03.2019 to 17.03.2019 SEM VI : 14.03.2019 to 20.03.2019


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5. Declaration of Results

Continuous Internal Assessment

Particulars	Odd Semester	Even Semester
UG	SEM I : 25.09.2018 SEM III : 25.09.2018 SEM V : 25.09.2018	SEM II : 18.02.2019 SEM IV : 18.02.2019 SEM VI : 18.02.2019

End Semester Examinations

Particulars	Odd Semester	Even Semester
UG	SEM I : 28.11.2018 SEM III : 22.11.2018 SEM V : 22.11.2018	SEM II : 06.05.2019 SEM IV : 29.04.2019 SEM VI : 24.04.2019

6. External Examiners

a. No. of External Question Paper Setters

Particulars	Odd Semester	Even Semester
UG	64	74

b. No. of External Evaluators

Particulars	Odd Semester	Even Semester
UG	72	80

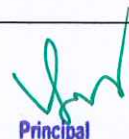
7. Internal Examiners

a. No. of Internal Question Paper Setters

Particulars	Odd Semester	Even Semester
UG	50	48

b. No. of Inter Departmental Evaluators

Particulars	Odd Semester	Even Semester
UG	50	48



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8. Grievances and Revaluation

No. of students applied for revaluation	99
Total No. of students Appeared in the Examinations	2101
Percentage per year	4.71

9. Examination Results – Programme wise

a. Semester End Examinations – Odd Semester

Programme UG	Semester I Batch : 2018-2021			Semester III Batch : 2017-2020			Semester V Batch : 2016-2019		
	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass
BA	34	22	64.71	47	22	46.81	37	22	59.46
B.Com (Gen)	69	35	50.72	68	22	32.35	61	52	85.25
MPC (TM)	27	11	40.74	29	9	31.03	32	12	37.50
MPC (EM)	36	19	52.78	32	16	50.00	32	17	53.13
BZC (TM)	13	8	61.54	15	5	33.33	18	11	61.11
BZC (EM)	24	14	58.33	15	8	53.33	20	15	75.00
MPCs	59	51	86.44	57	43	75.44	54	36	66.67
MCCs	60	46	76.67	42	16	38.10	---		
B.Com (Comp)	70	52	74.29	63	46	73.02	52	27	51.92
Total	392	258	65.82	368	187	50.82	306	192	62.75

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b. Semester End Examinations – Even Semester

Programme UG	Semester II Batch : 2018-2021			Semester IV Batch : 2017-2020			Semester VI Batch : 2016-2019		
	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass	Regd.	Passed	% of Pass
BA	32	14	43.75	44	29	65.91	35	30	85.71
B.Com (Gen)	66	19	28.79	63	40	63.49	61	55	90.16
MPC (TM)	26	9	34.62	27	9	33.33	31	25	80.65
MPC (EM)	36	14	38.89	31	15	48.39	31	24	77.42
BZC (TM)	13	8	61.54	15	11	73.33	18	17	94.44
BZC (EM)	24	17	70.83	15	14	93.33	20	19	95.00
MPCs	58	42	72.41	55	40	72.73	54	49	90.74
MCCs	57	29	50.88	41	17	41.46	---		
B.Com (Comp)	67	46	68.66	63	61	96.83	52	45	86.54
Total	379	198	52.24	354	236	66.67	302	264	87.42

c. Instant Examinations

Particulars	Appeared	Passed
UG	32	32



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10. Graduation Course Completed Results

Sl. No	Programme	Appeared	Course Completed	% of Pass	No. of Students passed in			
					Distinction	First	Second	Third
1	BA	35	30	85.71	2	20	8	
2	B.Com - Gen	61	55	90.16	1	32	22	
3	MPC - TM	31	25	80.65	3	20	2	
4	BZC - TM	18	17	94.44	3	13	1	
5	MPC - EM	31	24	77.42	4	19	1	
6	BZC - EM	20	19	95.00	10	9		
7	MPCs	54	49	90.74	23	22	4	
8	B.Com - Comp	52	45	86.54	5	28	12	

Total - 302 264 87.42 51 163 50 0



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**NUMBER OF DAYS FROM THE DATE OF LAST SEMESTER-END EXAMINATION
TILL THE DECLARATION OF RESULTS – YEAR WISE**

ODD SEMESTER (2018 – 2019 Academic Year)

Ist Semester

Programme Name	Programme Code	Semester/Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	I / I	08.11.2018	28.11.2018	19
B.Com Gen	21	I / I	08.11.2018	28.11.2018	19
MPC – TM	31	I / I	08.11.2018	28.11.2018	19
BZC – TM	41	I / I	08.11.2018	28.11.2018	19
MPC – EM	31	I / I	08.11.2018	28.11.2018	19
BZC – EM	41	I / I	08.11.2018	28.11.2018	19
MPCs	51	I / I	09.11.2018	28.11.2018	18
MCCs	53	I / I	09.11.2018	28.11.2018	18
B.Com Comp	52	I / I	09.11.2018	28.11.2018	18

IIIrd Semester

Programme Name	Programme Code	Semester/Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	III / II	29.10.2018	22.11.2018	21
B.Com Gen	21	III / II	29.10.2018	22.11.2018	21
MPC – TM	31	III / II	29.10.2018	22.11.2018	21
BZC – TM	41	III / II	29.10.2018	22.11.2018	21
MPC – EM	31	III / II	29.10.2018	22.11.2018	21
BZC – EM	41	III / II	29.10.2018	22.11.2018	21
MPCs	51	III / II	30.10.2018	22.11.2018	22
MCCs	53	III / II	30.10.2018	22.11.2018	22
B.Com Comp	52	III / II	29.10.2018	22.11.2018	21


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Vth Semester

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	V / III	29.10.2018	22.11.2018	23
B.Com Gen	21	V / III	27.10.2018	22.11.2018	25
MPC – TM	31	V / III	29.10.2018	22.11.2018	23
BZC – TM	41	V / III	29.10.2018	22.11.2018	23
MPC – EM	31	V / III	29.10.2018	22.11.2018	23
BZC – EM	41	V / III	29.10.2018	22.11.2018	23
MPCs	51	V / III	29.10.2018	22.11.2018	23
B.Com Comp	52	V / III	29.10.2018	22.11.2018	23

EVEN SEMESTER (2018 – 2019 Academic Year)

IInd Semester

Programme Name	Programme Code	Semester/ Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	II / I	23.04.2019	06.05.2019	12
B.Com Gen	21	II / I	23.04.2019	06.05.2019	12
MPC – TM	31	II / I	23.04.2019	06.05.2019	12
BZC – TM	41	II / I	23.04.2019	06.05.2019	12
MPC – EM	31	II / I	23.04.2019	06.05.2019	12
BZC – EM	41	II / I	23.04.2019	06.05.2019	12
MPCs	51	II / I	24.04.2019	06.05.2019	11
MCCs	53	II / I	24.04.2019	06.05.2019	11
B.Com Comp	52	II / I	23.04.2019	06.05.2019	12

IVth Semester

Programme Name	Programme Code	Semester/Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	IV / II	29.03.2019	29.04.2019	30
B.Com Gen	21	IV / II	29.03.2019	29.04.2019	30
MPC – TM	31	IV / II	29.03.2019	29.04.2019	30
BZC – TM	41	IV / II	29.03.2019	29.04.2019	30
MPC – EM	31	IV / II	29.03.2019	29.04.2019	30
BZC – EM	41	IV / II	29.03.2019	29.04.2019	30
MPCs	51	IV / II	30.03.2019	29.04.2019	29
MCCs	53	IV / II	30.03.2019	29.04.2019	29
B.Com Comp	52	IV / II	29.03.2019	29.04.2019	30

VIth Semester

Programme Name	Programme Code	Semester/Year	Last Date of the Last Semester-End Examination	Date of Declaration of Results of Semester-End Examination	No. of Days Elapsed
B.A.	11	VI / III	28.03.2019	24.04.2019	26
B.Com Gen	21	VI / III	28.03.2019	24.04.2019	26
MPC – TM	31	VI / III	29.03.2019	24.04.2019	25
BZC – TM	41	VI / III	29.03.2019	24.04.2019	25
MPC – EM	31	VI / III	29.03.2019	24.04.2019	25
BZC – EM	41	VI / III	29.03.2019	24.04.2019	25
MPCs	51	VI / III	29.03.2019	24.04.2019	25
B.Com Comp	52	VI / III	29.03.2019	24.04.2019	25

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